

MANOR ROYAL BID COVID-19 RECOVERY PLAN PROGRESS TRACKER: DETAIL (LAST UPDATED: 09/10/20) (VERSION 2)				
PHASE	ACTION	REF	TASK	STATUS
1: SHOCK & RESPOND	ACT	1.1	Revise 2020/21 BID budget (Internal) (1.1)	Complete
1: SHOCK & RESPOND	ACT	1.2	Suspend levy collection process (Internal) (1.2)	Complete
1: SHOCK & RESPOND	ACT	1.3	Suspend face-to-face services and events (Internal) (1.3)	Complete
1: SHOCK & RESPOND	ACT	1.4	Suspend Ranger Recruitment & other additional security investments (Internal) (1.4)	Complete
1: SHOCK & RESPOND	ACT	1.5	Continue maintenance service (External) (1.5)	Complete
1: SHOCK & RESPOND	ACT	1.6	Introduce online training platform (MicroLearn) (Internal) (1.6)	Complete
1: SHOCK & RESPOND	ACT	1.7	Move Board meetings online and increase frequency (Internal) (1.7)	Complete
1: SHOCK & RESPOND	ACT	1.8	Produce business intelligence and economy updates (Internal) (1.8)	On going
1: SHOCK & RESPOND	ACT	1.9	Continue to deliver core services (External) (1.9)	On going
1: SHOCK & RESPOND	ACT	1.10	Suspend introduction of Parking Management Plan (External) (1.10)	Complete
1: SHOCK & RESPOND	ACT	1.11	Promote use of Natwest MentorLIVE (Internal) (1.11)	Complete
1: SHOCK & RESPOND	ACT	1.12	Progress Crawley Growth Programme projects (External) (1.12)	On going
1: SHOCK & RESPOND	ACT	1.13	Support Crawley Borough Council's Community Hub (External) (1.13)	Complete
1: SHOCK & RESPOND	COMMUNICATE	1.14	Suspend publication of Manor Royal News magazine (Internal) (1.14)	Complete
1: SHOCK & RESPOND	COMMUNICATE	1.15	Increase eBulletin frequency (Internal) (1.15)	Complete
1: SHOCK & RESPOND	COMMUNICATE	1.16	Set up and maintain COVID19 advice webpages (Internal) (1.16)	Complete
1: SHOCK & RESPOND	COMMUNICATE	1.17	Set up and maintain Manor Royal Message Board (Internal) (1.17)	Complete
1: SHOCK & RESPOND	COMMUNICATE	1.18	Help connect Manor Royal businesses to grants (External) (1.18)	Complete
1: SHOCK & RESPOND	COMMUNICATE	1.19	Set up Manor Royal Feedback form (Internal) (1.19)	Complete
1: SHOCK & RESPOND	COMMUNICATE	1.20	Increase social media activity across all channels (Internal) (1.20)	On going
1: SHOCK & RESPOND	COMMUNICATE	1.21	Revise Digital Screen packages and messages (Internal) (1.21)	Complete
1: SHOCK & RESPOND	COMMUNICATE	1.22	Take advantage of press and media opportunities (External) (1.22)	On going
1: SHOCK & RESPOND	INFLUENCE	1.23	Share economy updates with stakeholders (Internal) (1.23)	Complete
1: SHOCK & RESPOND	INFLUENCE	1.24	Support the "Raise the Bar" Campaign (Internal) (1.24)	Complete
1: SHOCK & RESPOND	INFLUENCE	1.25	Represent issues raised by businesses (Internal) (1.25)	On going
1: SHOCK & RESPOND	INFLUENCE	1.26	Continue involvement in industry bodies (External) (1.26)	On going
2: RESET & RESTART	ACT	2.1	Board to consider re-starting BID Levy collection process (Internal) (2.1)	Complete
2: RESET & RESTART	ACT	2.2	Board to review collection rates (Internal) (2.2)	On going
2: RESET & RESTART	ACT	2.3	Resume physical Board and Management Group meetings (Internal) (2.3)	Not started
2: RESET & RESTART	ACT	2.4	Resume events (Internal) (2.4)	Not started
2: RESET & RESTART	ACT	2.5	Review delivery of face-to-face training (External) (2.5)	On going
2: RESET & RESTART	ACT	2.6	Resume Ranger Recruitment & other additional security investments in (External) (2.6)	Complete
2: RESET & RESTART	ACT	2.7	Resumption and possible enhancement of maintenance service (External) (2.7)	On going
2: RESET & RESTART	ACT	2.8	Progress ReEnergise Manor Royal (External) (2.8)	On going
2: RESET & RESTART	ACT	2.9	Progress MicroPark Trails Project (Internal) (2.9)	On going
2: RESET & RESTART	ACT	2.10	Sensitive reintroduction of parking management plan (External) (2.10)	Not started
2: RESET & RESTART	ACT	2.11	Support for temporary cycling and walking interventions (External) (2.11)	Complete
2: RESET & RESTART	ACT	2.12	Start delivery of Crawley Growth Programme projects (External) (2.12)	Not started
2: RESET & RESTART	ACT	2.13	Monitor use of public spaces (Internal) (2.13)	On going
2: RESET & RESTART	ACT	2.14	Revise Business Watch Scheme, plus Manager recruitment (External) (2.14)	On going
2: RESET & RESTART	ACT	2.15	Survey Manor Royal businesses (External) (2.15)	On going
2: RESET & RESTART	ACT	2.16	Explore opportunities to support recruitment, redeployment & retraining (External) (2.16)	On going
2: RESET & RESTART	COMMUNICATE	2.17	Resume production and distribution of Manor Royal News (Internal) (2.17)	Complete
2: RESET & RESTART	COMMUNICATE	2.18	Establish "Back to Business" brand and messages (Internal) (2.18)	Complete
2: RESET & RESTART	COMMUNICATE	2.19	Heightened Manor Royal business engagement (Internal/External) (2.19)	On going
2: RESET & RESTART	INFLUENCE	2.20	Represent Manor Royal on the Crawley Economic Recovery Taskforce (External) (2.20)	Complete
3: TRANSFORM & GROW	ACT	3.1	Securing a more sustainable renewable energy future (External) (3.1)	On going
3: TRANSFORM & GROW	ACT	3.2	Improving digital connectivity for all (External) (3.2)	Not started
3: TRANSFORM & GROW	ACT	3.3	Improving public realm and facilities (Internal / External) (3.3)	On going
3: TRANSFORM & GROW	ACT	3.4	Deliver transport infrastructure improvements (External) (3.4)	On going
3: TRANSFORM & GROW	ACT	3.5	Promotion of Business / Innovation Hub (External) (3.5)	On going
3: TRANSFORM & GROW	ACT	3.6	Development of small industrial / workshop units (External) (3.6)	Not started
3: TRANSFORM & GROW	ACT	3.7	Gatwick Road Parade upgrade (External) (3.7)	Not started
3: TRANSFORM & GROW	ACT	3.8	Explore benefits of partnership with Town Centre BID (External) (3.8)	Not started
3: TRANSFORM & GROW	ACT	3.9	Revisit ideas for enhancing the "sense of community" (Internal) (3.9)	Not started
3: TRANSFORM & GROW	ACT	3.10	Manor Royal BID Renewal 2023-28 (Internal) (3.10)	Not started
3: TRANSFORM & GROW	COMMUNICATE	3.11	Re-vamp of Manor Royal website (Internal) (3.11)	On going
3: TRANSFORM & GROW	COMMUNICATE	3.12	Promotion of sustainable and active travel behaviours (External) (3.12)	Not started
3: TRANSFORM & GROW	INFLUENCE	3.13	Examine benefits of positive planning mechanisms (External) (3.13)	On going
3: TRANSFORM & GROW	INFLUENCE	3.14	Examine the impact of removal of safeguarding policy (External) (3.14)	Not started
3: TRANSFORM & GROW	INFLUENCE	3.15	Engage with the LEP Local Industrial Strategy development process (External) (3.15)	On going